



# **COUNTY OF LOS ANGELES**

## **TREASURER AND TAX COLLECTOR**

Assistant Treasurer and Tax Collector, Public Administrator  
Supplemental Questionnaire

This Supplemental Questionnaire will be used to determine an applicant's qualifications for this position and whether she or he will continue in the recruitment process. Applicants are encouraged to answer all questions thoroughly and completely, and answers for each question should not exceed one page each.

Although your answers to the supplemental questions will assist in evaluating your application, your responses do not replace the detailed work experience required in your application.

1. Describe your experience working with public and private officials, governmental agencies, and the public. Please describe your role, subject matter, and any accomplishments or achievements.
2. Describe your experience related to the administration of decedent or conservatee estates. Please provide the scope of your responsibilities and the size/number of estates.
3. Describe your experience performing management activities, including goal setting, budget management, human resources, and strategic planning. Please provide specific examples, including the size of organization, scope of the activities, impact, and accomplishments.